

**MINUTES OF THE PCC COMMITTEE MEETING
WEDNESDAY 13th September 2023
HELD IN BOSCO'S**

	<p>Present: Linda Salt (Church Warden) Tina Hookham Revd Jenny Phillips Revd Dr Keith Elford (Chair) Sarah Webb Ilana Hill (Church Warden) Phil Bailey Jean Samuel</p>	<p>Pam Sales Nicky Boxer Alison Mayger Val Hessey Mike Brown Pam Bridger Sue Farley Jennifer Pratt</p>	
	<p>Opening Prayers Alison Mayger</p>		
1.	<p>Apologies Received Derek Malcolm</p> <p>Absent No absentees</p>		
2.	<p>Minutes and matters arising from previous meeting, not included elsewhere in the Agenda</p> <p>The Minutes were approved and Keith signed the Minutes of the meeting held on 14th June. There were no matters arising.</p> <p>There was no correspondence.</p>		
3.	<p>Strategy – Approval of Steering Group</p> <p>Keith updated us about the Steering Group. It will advise the PCC, the Ministry Team and the congregation. The group will consist of Keith, Ilana, Linda, Jenny Phillips, Phil Bailey, Michelle Fenn, Lyn Taylor and Michael Webb. Everyone agreed to this unanimously.</p> <p>Keith plans to communicate with the congregation this Sunday (17th September). He will ask the congregation to pray for the process. Ilana asked if the congregation would know the identity of the Steering Committee. He confirmed they will.</p> <p>The Committee will look at the identity and purpose of the church, what what sort of world do we live in and other issues. The congregation will be asked what they want too. Keith said we should be excited about asking God about our future.</p> <ul style="list-style-type: none"> • Update on United Benefice <p>There were no objections, and it will come into effect from 1st October. Ilana thought the lack of objections had a lot to do with being very open about the process.</p> <p>Keith needs to be licensed to become vicar of the united benefice. The earliest this can take place is Sunday 8th October. Hopefully this will happen on that morning at St John's, WB. The suggestion is All Saints' NH attends at St John's that morning (All Saints Church will be closed).</p>		Keith

	<p>Keith said the pattern of occasional joint services will continue in the future. Jean asked if the church will be closed when this happens. A sign will be produced for the church door. Pam asked if joint services could also take place at All Saints' NH. Linda and Keith confirmed this will happen.</p> <p>Celebration service to be held at St John's with the Bishop on Sunday 17th December. There is planned a joint service on 31st December at All Saints.</p>	
4.	<p>Eco Church Report</p> <p>Linda presented Christina's report. Christina has decided to step down from the role. Christina was thanks for her hard work and a new person is needed for the role. The role is to promote everything eco-friendly in the church. Much work has already been done by Sonia Barlow but there are still things needed. It also needs promoting to everyone. Alison suggested cycle racks. This was thought a good idea and Alison will report her findings to Sarah.</p> <p>Keith suggested a bit of healthy competition with St John's. He thinks All Saints is ahead in being eco-friendly, but St John's WB are catching up. Jenny Phillips suggested solar panels. Alison suggested electric car charging point. Linda suggested inviting local councillors along for a chat to find out what else could be done. Linda would like us to get to bronze standard by the time of the APCM next April. Keith told us about the community fridge. Alison wondered if there was room for one in New Haw. It is a lot of work which needs a small, dedicated team to run it.</p>	Alison
5.	<p>Safeguarding</p> <p>Ilana presented Penny's safeguarding report. It is now time to sign a new policy. Keith has already signed. Copies will be displayed around church.</p> <p>At the end of June, Ilana Hill completed a Safer Recruitment survey for the National Safeguarding Team. This was very straightforward, and All Saints are doing everything that we should in terms of Safer Recruitment.</p> <p>We are continuing to do amazingly well with the Dashboard at 99% complete. We have just one section to complete, Learning and Development. To achieve this, 5 people need to upgrade their safeguarding training by completing the Foundations course, and 1 person needs to complete Raising Awareness of Domestic Abuse. It is hoped that all the 5 mentioned will complete their training very soon.</p> <p>Linda asked us to approve a new ballroom dancing group as a regular hall hirer, which we did.</p>	
6.	<p>Buildings Report</p> <ul style="list-style-type: none"> • Approval of TOR <p>This had been circulated before the meeting and was</p>	

	<p>unanimously approved.</p> <ul style="list-style-type: none"> Update on Summer projects <p>New fencing Redecorating the main, hall, corridor and toilets LED lighting has been installed everywhere. New paving in back garden 2 conifer trees felled.</p> <p>Still some outstanding matters: Flooring – hope to be done in half term Sycamore tree felling - £480 Dying holly in car park - £120 Sarah is getting another quote for this.</p> <p>Sarah was thanked for all the hard work achieved in such a short period of time.</p>	
7.	<p>Finance Report</p> <ul style="list-style-type: none"> <u>Current financial position</u> <p>The year-end balances were Triodos £85,276.80 Boom £ 27,081.00 CAF Gold £79,561.96 CAF Bank £9,553.46</p> <p>The Triodos and Boom Accounts are unchanged (apart from interest).</p> <p>Phil reported that CAF Gold is now £63,108 and CAF Bank £12,700 so the total of these two accounts have fallen by £13,307 in the year to date. Bearing in mind that the recent major unbudgeted projects have cost £16,925 (as reported by Phil), we seem to be doing better than break-even elsewhere. If we can receive the £9,000 grant in due course, we are on track to be only slightly below a break-even position for the year.</p> <p>This will be checked in more detail as part of the budget process next month.</p> <p>£16,925 was spent in July/August on the building works completed over the summer. Ilana said all the “pretty” things, e.g., shelves, mirrors, etc, had been donated.</p> <p>Direct Debits amount to over £7,000 per month. Phil said our current parish share is £3,778. Next year it is likely to be between £3,815 and £3,893.</p> <p>Keith asked how the financial situation was in comparison with our budget. Linda replied we had broken even. We still have capital in two accounts – Boom and Triodos accounts. The Gold account is where the hall rental income goes. Ilana asked how much was earned through parish giving scheme - £15,000 plus Gift Aid.</p> <p>Keith asked that we produce mini accounts on a quarterly basis. Linda will work it out and report back.</p>	

	<ul style="list-style-type: none"> • <u>Approval of salary increase proposal</u> <p>See item 6 of Finance Meeting Minutes. Keith asked if this was the established practice. Ilana proposed an increase of 8%, Linda seconded the proposal which was unanimously approved.</p> <ul style="list-style-type: none"> • <u>Approval of TOR</u> <p>Linda pointed out the couple of changes made. These were approved.</p>	
8.	<p>AOB</p> <p>Pam Sales asked if we had thanked Mark Harding for his job of editing the Parish Magazine for a year. A letter of thanks will be sent to him.</p> <p>Mike brought up the subject of nitrous oxide (air quality). No one has yet been appointed for the job. Mike will try and find out more and refer it to the Councillors. He also asked about pest control. Do we use pesticides? Rat poisoning was used earlier in the year but was done from the allotments side of the fence.</p>	<p>Keith/ Alison</p> <p>Mike</p>
9.	<p>Dates for future meetings</p>	
	Prayer Central – Monday 2 nd October 7.30pm in Church	
	Buildings – Wednesday 11 th October 7.30pm in Claire’s	
	Finance – Monday 23 rd October 7.30pm in Claire’s	
	Prayer Central – Monday 6 th November 7.30pm in Church	
	PCC – Wednesday 15 th November 7.30p in Bosco’s	
10.	<p>Closing prayer</p> <p>The Grace</p>	
11.	<p>Meeting closed</p> <p>8.36pm</p>	

These Minutes are a true and accurate record of the meeting held on Wednesday 13th September 2023

Chair

Dated 15th November 2023