

**MINUTES OF THE PCC COMMITTEE MEETING
WEDNESDAY 26 APRIL 2023
HELD IN THE CHURCH BUILDING**

	<p><u>Present:</u> Linda Salt Vice-Chair Ilana Hill Church Warden Pam Bridger Sarah Webb - Buildings Jennifer Pratt Derek Malcolm Mike Brown - Treasurer Nicky Boxer</p>	<p>Pam Sales Sue Farley Tina Hookham Val Hessey Phil Bailey Jean Samuel <u>Guests:</u> Keith Elford Chloe McCarthy</p>	
	<p>Opening Prayers Ilana Hill</p>		
<p>1.</p>	<p>Apologies Received Jenny Phillips, Alison Mayger</p>		
	<p>Keith Elford led us in a short communion service to start our new year of PCC meetings</p> <p>Linda welcomed our new PCC members</p> <p>Nicky Boxer Jean Samuel And co-opted Mike Brown – taking over as treasurer</p> <p>Linda asked all new PCC members, as well as our new Priest-in-charge Keith Elford, for a passport-style photograph to be emailed to her so that she can update the PCC poster that goes on our notice boards</p> <p>The PCC unanimously approved that Keith Elford and Chloe McCarthy may attend this PCC meeting.</p> <p>Minutes and matters arising from previous meeting, not included elsewhere in the agenda.</p> <ul style="list-style-type: none"> • The Minutes of PCC Meeting 20 March 2023 were agreed and signed by Linda Salt. • No correspondence had been received. <p>Beautiful Minds Family presentation by Chloe</p> <p>Chloe outlined a new group that she and some others had set up to facilitate open discussions, guest speakers and events for families with neurodiverse children. They are currently hiring Boscors and Linda suggested that we take this group under the All Saints New Haw umbrella so that there they have no hiring costs. This would be a community outreach. The PCC unanimously agreed that this group should run as an All Saints church group. Ilana will contact Penny so that the necessary safeguarding paperwork is completed.</p>		<p>New PCC Members Nicky Boxer Mike Brown Jean Samuel Keith Elford Alison Mayger</p> <p>Ilana</p>

Keith Elford – a short introduction

Keith told the PCC that he was excited about this new phase and that he is looking forward to doing new things together with St Johns in West Byfleet. He is keen to discover how our two churches can work together over time as well as retain our own individual identities whilst sharing what we are each good at. He said that one of the areas he is keen to build at both churches is young people and children's ministry.

He was born in Plymouth and grew up in Plympton, just outside Plymouth. He is very proud to come from Devon. He went to university at 18 and did various jobs before becoming ordained at the age of 31. He did his curacy in Chertsey under Derek Head and was later the Bishops Chaplain. Following this he was Priest In Charge at Ockham and then he became interested in management consultancies. Whilst being non-stipendiary, Keith worked as a consultant with various organizations helping to develop strategies, work through change, leadership development and management for 12 years. One of his most memorable contracts was with the Sisters of Nazareth, a Roman Catholic religious order that ran and managed residential homes across the world.

Keith then became Honorary Priest at St James in Weybridge, wrote a book (which was published in 2013) and went solo in his own consultancy business continuing to help organizations in management and leadership development. He has just completed his PhD whilst teaching an MA program in Christian leadership for 2 years at Sarum College in Salisbury. Martin Breadmore approached Keith at this time and asked if he would be interested in becoming Interim Priest in Charge at St Johns West Byfleet. Keith loved it straight away. He is an Anglican; conventional whilst valuing diversity and is committed to the community. He also plays guitar in a rock band!

Keith is keen to get to know what All Saints New Haw is all about, what are our passions, what is important to us and where we want to move forward to. He will work with various people in the coming months to find this out and help us put strategies in place to help us develop and grow. We will find what God is calling us to by being open minded. God is already at work, our job is to pay attention.

Keith said that he felt the timing was right for All Saints and St Johns to join together and he is committed to dedicate 0.8 of his time to both of us whilst pursuing his consultancy with the rest of his time. He believes we should demonstrate the values of our Christian faith in our secular society by working in our parish being outward looking, hopeful, honest, intelligent and confident about our faith.

In the first few months Keith will preach about once a month at All Saints leaving space for our very capable leadership team to continue preaching the rest of the time. He will work on our strategy and how we can positively move forward. Keith also complemented the church on how efficiently and professionally we have kept things going in the difficult times we have faced.

	<p>Safeguarding Report</p> <p>All is going well with the online portal and people are doing ongoing training. The new PCC members will need to do some additional training and Penny Thomas will be in contact shortly to advise how to do this.</p> <p>There have been no safeguarding issues that need reporting at this time.</p> <p>Thank you to everyone for their hard work and dedication in completing risk assessments, job descriptions and training and keeping up to date every year. We are moving towards the final level of the safeguarding portal which is an amazing achievement in just over 1 year.</p> <p>Buildings Report</p> <p>Sarah advised that the ceiling in the church had now been fixed and decorated free of charge by Ian Lewis. Ian had also plastered both the mens and ladies toilet ceilings and taken down the partition wall in the entry way of the halls complex and will be coming back to paint the ceilings in the near future.</p> <p>Ilana said that the next steps are to paint the ceilings and all of the walls in the ladies, men’s and disabled toilets, corridor and foyer. We would then like to replace the flooring to match that we have just put down in the vestry and put up an interactive screen with news items which can also be used by hall hirers when their groups are running.</p> <p>The foyer door has had a new lock; which the nursery had to arrange as it broke when Ofsted were on the premises and they had to take action straight away. New keys have been cut and distributed to everyone who needs them and the church have paid for all of this to be done.</p> <p>The pest control company came out this afternoon and looked around with Sarah. They saw some rats and will come back tomorrow to place poison down on the allotment side of the fence. Once this is done, we will sign a contract with them so that they can maintain our site properly.</p> <p>Finance Report</p> <p>Phil advised that our current bank balances are as follows:</p> <table data-bbox="295 1713 598 1848"> <tr> <td>Caf Cash</td> <td>£ 6,500</td> </tr> <tr> <td>Caf Gold</td> <td>£79,000</td> </tr> <tr> <td>Boom</td> <td>£27,000</td> </tr> <tr> <td>Triodos</td> <td>£85,000</td> </tr> </table> <p>Linda advised the meeting that we don’t have a formal budget for this coming year yet but she had put some figures together which indicate that we may break even. Our parish share will probably reduce to around £45,338. More accurate figures will become available soon and discussed at the finance committee meeting in May.</p>	Caf Cash	£ 6,500	Caf Gold	£79,000	Boom	£27,000	Triodos	£85,000	<p>Ilana to let Penny know who to contact</p> <p>Sarah</p>
Caf Cash	£ 6,500									
Caf Gold	£79,000									
Boom	£27,000									
Triodos	£85,000									

Approval of Sidesmen List

The PCC unanimously voted to approve the following sides people that were proposed by Derek Malcolm and seconded by Pam Bridger:-

Julie Barlow
Margaret Broad
Pam Bridger
Annie Everett
Irene O'Neil
Marion Oldfield
Pam Sales
Linda Salt
Jean Samuel
Anne Sharp
Lyn Taylor
Jean Walker
Mike Walker

Activities Approved

The following activities were approved for insurance purposes:-

May Fayre
Holiday Club
Beautiful Minds Family

Church Appointments

The PCC unanimously approved the following appointments:-

Julie Barlow – deputy church warden to Linda Salt
Derek Malcolm – deputy church warden to Ilana Hill
Sarah Webb – Buildings convenor
Linda Salt – Finance Convenor
Admin Assistant – Michelle Fenn
Safeguarding Officer (Children and Vulnerable adults) – Penny Thomas
DBS Validator – Lyn Taylor
Health, Safety and Fire Advisor – David Ashdown
Disability Requirements Co-ordinator – Anne Sharp
Missions Co-ordinator – Pam Sales
Magazine Editor – Mark Harding (who will be standing down and June will be his last magazine)
Publicity and Communications Officer – Michelle Fenn
Cathedral Link Representative – TBA
Gift Aid Officer – Karen Batterson
Payroll Officer – Mary Thompson
Cashier and Envelope Giving Recorder – Pam Bridger
Utilities/Contracts Co-ordinator – Michael Webb
Stewardship Team Co-ordinator – Linda Salt
Eco Church Champion – Christina Ashdown

Buildings Committee: Sarah Webb, Ilana Hill, Linda Salt, Jennifer Pratt, Tina Hookham, Jean Samuel, Nicky Boxer

Buildings Committee co-option – Jean Walker – TBC

Finance Committee: Linda Salt, Ilana Hill, Phil Bailey, Derek Malcolm, Mike Brown

AOB

Jean Samuel asked if we could have weekly sheets printed out to hand out to people who walk in to church. There was a short discussion and Linda said that we would be updating our church information leaflet which can be handed out, but the weekly newsletter was not in a format that could easily be printed. Keith suggested that when we have set up the information screen in the foyer, we could put the weekly newsletter points on there and duplicate this onto the screen in church that could run before services started.

Sarah asked for more volunteers to help with jobs around the church. Sarah will continue to be the organiser so all jobs should go to her in the first instance, but it would be great to have more people that she could delegate to.

Ilana asked if we are going to print off a new Church Family Directory and Linda said it was in the pipeline

11	Dates of future Meeting: <table border="1" style="margin-left: 20px;"><tr><td style="background-color: #f8d7da;">Prayer Central</td><td>Monday 5 June, 7.30 church</td></tr><tr><td style="background-color: #d4edda;">Finance Committee</td><td>Monday 22 May, 7.30 Claires</td></tr><tr><td style="background-color: #d4edda;">Buildings Committee</td><td>Wednesday 31 May 7.30 Claires</td></tr><tr><td style="background-color: #d4edda;">PCC</td><td>Wednesday 14 June, 7.30 Boscoss</td></tr></table>	Prayer Central	Monday 5 June, 7.30 church	Finance Committee	Monday 22 May, 7.30 Claires	Buildings Committee	Wednesday 31 May 7.30 Claires	PCC	Wednesday 14 June, 7.30 Boscoss
Prayer Central	Monday 5 June, 7.30 church								
Finance Committee	Monday 22 May, 7.30 Claires								
Buildings Committee	Wednesday 31 May 7.30 Claires								
PCC	Wednesday 14 June, 7.30 Boscoss								
12	Closing Prayer The Grace								
13	Meeting Closed 21:30								

These minutes are a true and accurate record of the meeting held on Monday 26 April 2023

Vice-Chair

Date: 14 June 2023