

**MINUTES OF THE PCC COMMITTEE MEETING
WEDNESDAY 15th November 2023
HELD IN BOSCO'S**

	<p>Present: Revd Dr Keith Elford (Chair) Linda Salt (Church Warden) Tina Hookham Revd Jenny Phillips Phil Bailey Jean Samuel</p>	<p>Pam Sales Nicky Boxer Mike Brown Pam Bridger Jennifer Pratt</p>	
	<p>Opening Prayers Derek Malcolm</p>		
1.	<p>Apologies Received Ilana Hill (Churchwarden) Alison Mayger (Secretary) Sarah Webb Sue Farley</p> <p>Absent Val Hessey</p>		
2.	<p>Minutes and matters arising from previous meeting, not included elsewhere in the Agenda</p> <p>The Minutes were approved, and Keith signed the Minutes of the meeting held on 13th September. There were no matters arising.</p> <p>There was no correspondence.</p>		
3.	<p>Strategy – Update from Steering Group</p> <p>Keith explained that the Steering Group had enjoyed productive discussions about strengths, weaknesses, opportunities and threats. They had considered the purpose of the church, its values, identity, challenges and relationships. There was some consideration of future activities. Keith's seminars had also proved useful. The next Steering Group meeting is in early January, so the original timetable is unchanged.</p>		
4.	<p>Safeguarding Report</p> <p>Linda read Penny's report. Dashboard Requirements. - 89%</p> <p>The PCC needs to approve/review their procedure for dealing with safeguarding allegations or concerns on an annual basis. At the moment all such matters are referred by myself, immediately, to the Diocesan Safeguarding Team, for advice and/or support. Our Vicar and PCC Safeguarding Lead are advised as necessary, and any written reports are kept in the locked Safeguarding box. Please confirm that this is still satisfactory to the PCC. The PCC voted unanimously that this was satisfactory.</p>		

As required annually, I can assure the PCC that our Vicar, and I are aware that known offenders, and others that may pose a risk to children and vulnerable adults, must be effectively managed and monitored in consultation with the Diocesan Safeguarding Advisor.

The PCC are required, on annual basis, to approve all non-church activities on church premises.

Therefore, will the PCC approve the following hirers:-

- 1) U3A
- 2) Follow my Lead
- 3) Kimi Dance Fitness
- 4) Bourne Concert Band
- 5) 2nd New Haw Rainbows
- 6) Woodham & New Haw Horticultural Club
- 7) Pond Grainger - Musical Theatre
- 8) Pond Grainger – Dance
- 9) Boyer Irish Dancing
- 10) 1st New Haw Brownies
- 11) 1st New Haw Guides
- 12) New Haw Karate Club
- 13) N.C.T.
- 14) Graeme Schlachter- Pilates.
- 15) Matrix

The PCC approved these unanimously.

2nd New Haw Guides have been hiring the premises but have failed to return their contract or agree to Safeguarding requirements. The contract was sent out 2 months ago, in September. Karen has been chasing them. My recommendation to the PCC is to immediately suspend this hiring until the contract with the safeguarding addendum is received. All Saints cannot ignore Safeguarding procedures.

The PCC approved the hirer if the forms were signed.

Linda agreed to follow this up with Karen, and the Guide

Leader emailed a signed copy in advance of their next meeting.

Original signed forms were subsequently received.

Safeguarding Sunday is this Sunday, 19 November and this year the service is being led by Rev. Jo Winn-Smith. I hope you will all attend and encourage others to hear Jo talk on this important topic.

Diocese is looking at introducing a Hub, to record all training records, and DBS checks. If it is as good as the Dashboard has been for Safeguarding procedures, it will make things much easier for us. I hope to find out more at a P.S.O. Drop-in on 1 December 2023.

Keith thanked Penny for all her work on safeguarding.

5.	<p>Buildings Report</p> <p>Linda referred the PCC to the large amount of work within the Buildings Committee report. One item which had progressed was the bicycle rack. It arrived after the Buildings Committee meeting and before the Working Party. Members of the latter decided that it was too prone to theft for the suggested location by the front wall and felt that the edge of the Trower lawn near the church wall was better. This would involve costs of installing hardstanding, including a skip. Linda has spoken to Scott Lewis, Surrey County Councillor, about a further grant for this. He suggested a canopy as well, but that was deemed too obtrusive. Linda applied for a grant after the meeting.</p> <p>Derek reported that there was rain damage near the ladies' toilets in the main hall.</p> <p>A quote for the water miser in the gents' toilets is awaited.</p> <p>Phil reported that the heaters in the main hall may need elements being replaced or replacement heaters. Investigation and quotes required.</p> <p>Phil alerted the meeting to the uneven path near Bosco's, covered with leaves. Buildings Committee to check.</p>	Sarah
6.	<p>Finance Report</p> <ul style="list-style-type: none"> • <u>Current financial position</u> <p>Triodos £85K Boom £ 27K CAF Gold £83K CAF Bank £6K</p> <p>The Triodos and Boom Accounts are unchanged (apart from interest).</p> <p>Phil reported that there is a new CAF Account paying about 10% interest, but a requirement to leave funds untouched for a period. He will check further.</p> <p>Phil explained the problems with Sum-up, which is threatening the use of the card reader. He is continuing to explore a resolution. There is an opportunity to purchase a mobile card reader from a diocesan scheme, so it was decided to apply (although there is a limited stock available).</p> <p>Linda presented the 2023 forecast and 2024 Budget, as circulated prior to the meeting. She proposed it to be accepted, Tina seconded, and the PCC unanimously approved it.</p>	Phil
7.	<p>Deanery Synod Report</p> <p>Notes on the Woking Deanery Synod meeting held on 3rd October 2023</p> <p>Val Hessey and Pam Sales attended this Synod meeting for the first time as we are now part of Woking Deanery becoming a</p>	Keith

	<p>united benefice with St John the Baptist Church in West Byfleet and with Rev Dr Keith Elford leading both churches. We did not have an agenda or any past history of Woking Deanery Synod so we just gathered as much information as we could at the first meeting. Derek Malcolm, Val and I will now be put on the mailing list in future.</p> <p>The meeting opened with worship led by Fr Roland. We followed the 5 steps of Lectio Davina i.e., a Bible Reading, a Meditation, a Prayer, Contemplation (resting in God’s presence) and Action (go and do likewise). It was very moving, and the worship also included reading The Magnificat of Mary and singing 3 Taizé chants.</p> <p>The main speaker was Rev Dr John Valentine who is Dean of the Local Ministry Programme in the diocese. He talked about a new 2-year training programme. He explained more about the programme and started his talk by asking those present what words they thought should describe the church in 10 years’ time:</p> <ul style="list-style-type: none"> • Diverse – not like us (not academic but experienced) • Leaner – focused • Evangelistic • Ecumenical – not one way • Vibrant • Relevant • Bolder • Radically changed. <p>He talked about all the suggestions and how these ideas might be addressed during the 2-year course. In the first year it would be on ‘Basic Bible Knowledge’ (theology) and in the second year it would be out in the community e.g., Children’s and Families’ ministry, Youth ministry, Discipleship, Preaching and Teaching, Contemporary Sung worship, Digital Church and Online Media, etc. In the third year it would be experiencing different types of worship, next steps and transformation. To take part in the Lay Ministry Programme it is necessary to commit to the course for 2 years.</p> <p>The Rural Dean Rev Mark Wallace said the only vacancy in the deanery was in Send where the vicar had been in post for 28 years and was now retiring. There are three vacancies in the Deanery Synod: a Lay Chair, a Treasurer and a Secretary (which is a paid part-time post).</p> <p>It was reported that the Diocese received a grant of over £3,000,000 towards youth work over three years.</p> <p>The next meeting will be held at the Zoom in February 2024.</p> <p>Pam asked whether we could be linked to one of the three Diocesan hubs for youth work. Keith volunteered to investigate.</p>	
8.	<p>Christmas Arrangements</p> <p>Linda distributed fliers, designed by Michelle, advertising the Christmas services. These will be handed out at the switch-on of Christmas lights on the Broadway on Saturday 25th, and it is hoped that the 4pm carol service will encourage more families to attend than the traditional evening service.</p>	

	<p>After discussion, it was decided that the Christmas service collections would be sent to UNICEF for their relief work in the Middle East warzone.</p>											
<p>9.</p>	<p>AOB</p> <p>The pre-Covid success of carols at the Black Prince was highlighted, and Keith volunteered to check the possibility there and at the White Hart. Jenny mentioned that she intended to lead carols at the Grange nursing home.</p> <p>Linda circulated a paper about Eco Church as we seek a new champion to replace Christina.</p> <p style="text-align: center;"><u>ECO CHURCH</u> <u>WHY? WHAT'S IT ALL ABOUT?</u></p> <p>The Eco Survey, from A Rocha UK, shows how the church cares for God's earth. In the Bible, there are the 5 Cs relating to Care of Creation:</p> <ol style="list-style-type: none"> 1) God's Creation (Genesis 1:26-28), (Psalm 24 v1) 2) God's Covenant with humankind – Noah (Genesis 9 v13) 3) Christ (Colossians 1:15-20) 4) God's Church (Romans 8 v19) 5) Completion of God's Plan (Acts 3 v21), (Revelation 21 v15) <p>We have a part to play now. It shapes people's hearts. Need publicity. A new Diocesan Environmental Officer will be appointed soon and there will be a Deanery network of champions.</p> <p>The Eco Survey includes 5 key areas of church life (and how All Saints fare so far):</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">1) Worship and Teaching</td> <td style="text-align: right;">Silver</td> </tr> <tr> <td>2) Management of church buildings</td> <td style="text-align: right;">Bronze</td> </tr> <tr> <td>3) Management of church land</td> <td style="text-align: right;">Bronze</td> </tr> <tr> <td>4) Community and global engagement</td> <td style="text-align: right;">29/230</td> </tr> <tr> <td>5) Lifestyle</td> <td style="text-align: right;">37/160</td> </tr> </table> <p><u>Example of questions in 4)</u> Our church (either alone or as part of a local network) engages with our local MP, local council or Public Service Board on environmental matters: Never</p> <p><u>Examples of questions in 5)</u> Walking and cycling to church services and events is promoted in our church Never Our church encourages members to reduce their personal energy consumption Never</p> <p>Derek requested that this document be included in the parish magazine, and Linda sent it to the editor.</p>	1) Worship and Teaching	Silver	2) Management of church buildings	Bronze	3) Management of church land	Bronze	4) Community and global engagement	29/230	5) Lifestyle	37/160	<p>Keith</p>
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10.	Dates for future meetings	
	Prayer Central – Monday 4th December 7.30pm in Church	
	Prayer Central – Monday 8 th January 7.30pm in Church	
	PCC – Wednesday 17 th January 7.30pm in Bosco's	
11.	Closing prayer The Grace	
12.	Meeting closed 8.50pm	

These Minutes are a true and accurate record of the meeting held on Wednesday 15th November 2023

Chair

Dated 17th January 2024